



Alpha Eta Rho

INTERNATIONAL AVIATION FRATERNITY

FOUNDED AT THE UNIVERSITY OF SOUTHERN CALIFORNIA ON APRIL 10, 1929

NATIONAL OFFICE

4579 LACLEDE AVE - SUITE 1929 • SAINT LOUIS • MISSOURI • 63108
PHONE: (877) 410-1929

Official Procedures to Start or Reinstate a Chapter of Alpha Eta Rho

1. Secure at least ten interested students who wish to become charter members of the new *or* reinstated chapter.
2. Write a constitution and bylaws, including the selection of 2-3 Greek letters as the chapter designator.
3. Secure a written statement from a school official affirming the new *or* reinstated chapter will be a *recognized* student organization on campus.
4. Write a formal letter to the National Office, requesting that an Official Charter be granted to the new *or* reinstated chapter.

Submit the Following Documents to the National Office:

- Formal Letter to the National Office
 - Full Names of the Charter Members
 - Copy of the Constitution and Bylaws
 - Written Statement from a School Official
5. Upon approval of the formal request by the National Board of Directors, the National Executive Director will coordinate arrangements for a representative of the National Office to visit your campus and formally present the official charter and install all charter members with the Fraternity Ritual.

PLEASE NOTE

Costs incurred with the initiation are generally borne by the chapter.

6. The National Initiation Fee of \$35 per charter member should then be sent to the National Office, along with a typed letter specifying the date of initiation and full names of each charter member as they should appear on the official membership documents.

IMPORTANT

Specified information should be sent to the National Office at least five weeks prior to the initiation so that all initiation materials can be ordered and delivered in time for the ceremony.

National Office

4579 Laclede Ave - Suite 1929

St. Louis, Missouri 63108

Office: (877) 410-1929

ExecutiveDirector@AlphaEtaRho.org

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